

	 <p>SULLIVAN COUNTY <b>LAND BANK</b> CORPORATION</p>	
Jill Weyer, Chair		Heather Brown
Jacque Leventoff, Vice Chair		Nancy Buck
George Nikolados, Treasurer		Julian Dawson
Anna Milucky, Secretary		Vicky Ferguson
		Susan Harte
		Alan Sorensen
	Ira Steingart	

**MINUTES**  
**Board Meeting**  
**July 19, 2023**

**BOARD MEMBERS:**

**IN ATTENDANCE:** Nancy Buck, Julian Dawson, Heather Brown, George Nikolados, Jill Weyer, Anna Milucky, Susan Harte

**ON ZOOM:**

**ABSENT:** Alan Sorensen, Ira Steingart, Jacque Leventoff, Vicky Ferguson

**OTHERS PRESENT:** Kassondra Johnstone, Serra McDowall

**I. Call to Order / Roll Call**

The meeting was called to order at 4:09 PM.

**II. Approval of Bills to Pay**

A motion was made by Milucky, seconded by Nikolados, all present approved the bills to be paid listed on the financial report.

**III. Approval of Minutes**

A motion was made by Brown, seconded by Nikolados, to approve, with all present approving the minutes of the May 25, 2023 meeting.

**IV. Resolutions**

**RESOLUTION TO AUTHORIZE ADMINISTRATOR**

WHEREAS the Sullivan County Land Bank Corporation is a not-for-profit corporation duly organized and validly existing under the laws of the State of New York; and

WHEREAS the Board of Directors (the "Board") executed a contract with RUPCO for administration services; and

WHEREAS, due to this contract, the main administrator, Serra Gene McDowall (SCLB administrator), requires authorization to sign documents as needed.

NOW, THEREFORE, BE IT RESOLVED by the Sullivan County Land Bank Corporation that:

1. Serra Gene McDowall, SCLB Administrator, is authorized to sign documents and act on behalf of SCLB as administrator.

Moved by Dawson, seconded by Milucky, put to a vote with Sorensen and Steingart absent,, carried and declared duly adopted on a vote of 6 ayes, 0 nays.

#### **V. Discussion/Updates**

USPS Parking Lot Lease: Weyer reporting that USPS is inquiring about the lease, discussion between all members. Harte states that we should provide our final offer to USPS and all members agreed to the last lease offer.

Insurance Quote: Weyer gave all members of the board an update on the quote and why it is the amount that it is. They explained the reason for rewriting the policy.

#### **VI. Public Comment**

None.

#### **VII. Adjournment**

The meeting was adjourned at 4:35 PM by a motion of Milucky and seconded by Dawson , with all present approving.